

ACOLIN is Europe's leading provider of cross-border fund distribution services and is enjoying strong growth in demand. With around 85 employees in Zurich, London, Luxembourg, Geneva, Dublin, Madrid, Milan, Belgrade and Constance, the ACOLIN Group serves over 500 international asset management companies and offers them access to its distribution network of more than 3000 banks, global fund platforms and other institutional investors.

At our head office in **Zurich Oerlikon** we are looking for an innovative, reliable and steadfast personality to join the Project and Process Management team as a:

## ICT Requirements Engineer (m/f/x) (100%)

In this diverse demanding function, the following tasks need to be addressed:

### Your tasks:

- Record, analyse, sanity checking and documentation business and IT requirements
- Investigating data structures, mapping and enrichment
- Supporting the utilisation of our CRM system (MS Dynamics NAV)
- While observing the economic, organisational and technical limitations; support end users and stakeholders throughout projects
- Create and validate ICT specifications and solution descriptions
- Requirements analysis and supporting various teams in the definition/improvement of processes and functionality
- Function as an intermediary between business and IT
- Contributing to the overall project administration
- Defining quality gates, documenting and executing tests

### Your skills:

- IT or ICT qualification with minimum 3 years similar experience
- Sound knowledge/experience of a CRM tool, preferably MS Dynamics
- Experience in banking and finance
- Knowledge of the Fund industry would be an asset
- Process management skills
- Documentation of functional and non-functional requirements
- Analytical and ability to visualise the big picture
- Communicative and resilient with good organisations and coordination skills
- Ability to clearly document both business and IT requirements
- Experience in presentation and leading workshops
- Experience in collaborating with both IT and business partners
- Excellent English – verbal and written and fluent German

### Our offer:

You can expect an international and dynamic environment with a well-rehearsed team and lean structures. Since satisfaction of our employees is very important to us, we are providing the basis to further develop your personal and professional skills. Additionally, we offer modern offices, flexible working hours and attractive employment conditions.

## Do you want to be part of a growing, future-orientated company?

If you want to bring an added value and contribute to the success of the ACOLIN Group through applying your skills and willing to adapt, then we should definitely get to know each other. Please send your complete electronic application documents, including your salary expectations, summarized in one single PDF document, by e-mail to [career@acolin.com](mailto:career@acolin.com).

Your contact: Sonja Böhm | Group Head HR | ACOLIN Fund Services AG | Leutschenbachstrasse 50 | 8050 Zurich (no recruiting firms please)